

## **PUBLIC BOARD**

## **Schedule of Business 2017/18**

| REPORT/TOPIC  | 29 June 2017      | 28 Sept 2017                | 17 Jan 2018                  | 29 Mar 2018 |
|---|-------------------|-----------------------------|------------------------------|-------------|
| Standing Items  |                   |                             |                              |             |
| Committee Minutes   | <b>√</b>          | <b>√</b>                    | <b>✓</b>                     | <b>√</b>    |
| Committee Annual Reports to the Board                                       |                   | ✓                           |                              |             |
| Monitoring our Performance Quarterly report                                 | <b>√</b>          | (+ case study presentation) | (+ case study presentations) | <b>√</b>    |
| Executive Advisor Social Work – verbal update                               | ✓                 | <b>√</b>                    | ✓                            | <b>√</b>    |
| Regular Business Items  |                   |                             |                              |             |
| Chair's Report  | ✓                 | <b>√</b>                    | ✓                            | ✓           |
| Chief Executive's Report  | ✓                 | <b>√</b>                    | ✓                            | ✓           |
| Identification of Risk  | ✓                 | <b>√</b>                    | ✓                            | ✓           |
| Schedule of Business  | ✓                 | ✓                           | ✓                            | <b>√</b>    |
| Additional Business Items   |                   |                             |                              |             |
| Presentation: Care Inspectorate Stress Survey                               | ✓                 |                             |                              |             |
| Presentation: Strategic Regulators' Code of Practice                        | ✓                 |                             |                              |             |
| Joint Model of Working with Healthcare Improvement Scotland – verbal update | <b>√</b>          |                             |                              |             |
| Developing the Care Inspectorate Corporate Plan                             | √ (verbal update) |                             | ✓                            |             |
| Annual Report and Accounts  |                   | ✓                           |                              |             |
| Combined ISA260 Report  |                   | ✓                           |                              |             |
| CIPFA Governance Mark of Excellence – update (in private)                   | ✓                 | ✓                           | <b>√</b>                     |             |

## Agenda item 21

| REPORT/TOPIC   | 29 June 2017 | 28 Sept 2017 | 17 Jan 2018 | 29 Mar 2018 |
|--|--------------|--------------|-------------|-------------|
| Review of Complaints Procedure                                 |              | <b>√</b>     |             |             |
| Improvement Support Strategy                                   |              | <b>√</b>     |             |             |
| Realistic Medicine – Presentation by Chief Medical Officer     |              | <b>√</b>     |             |             |
| Annual Health and Safety Report                                |              | <b>√</b>     |             |             |
| Proposed Board and Committee Schedule 2018/19                  |              | <b>√</b>     |             |             |
| Developing new model of service delivery – update on work with |              | <b>√</b>     |             |             |
| Cornerstone Scotland   |              |              |             |             |
| Care Inspectorate Writing Style Guide                          |              | <b>√</b>     |             |             |
| Annual Review of the Care Inspectorate's Financial Regulations |              |              | ✓           |             |
| Themes Emerging From Complaints About the Care Inspectorate:   |              |              | ✓           |             |
| 1 April-30 September 2017 (Bi-annual report Q1 and Q3)         |              |              |             |             |
| Information Governance   |              | <b>√</b>     | ✓           |             |
| Business Transformation Programme – update                     |              | <b>√</b>     | ✓           |             |
| Competition and Markets Authority Study into Care Homes        |              |              | ✓           |             |
| Scrutiny and Improvement Plan                                  |              |              |             | ✓           |
| Care Inspectorate Budget 2018/19                               |              |              |             | ✓           |
| Strategic Risk Register  |              |              |             | ✓           |
| Equality Duty Reporting – Annual Progress Report               |              |              |             | ✓           |
| Strategic Workforce Plan                                       |              |              |             | ✓           |